



## Minutes of the Home and School's Annual General Meeting held on Thursday 17 May 2018 at Titahi Bay School

### **1 Formal Opening of the AGM**

Michelle gave a formal welcome to everyone.

### **2 Present:** Michelle Sutton, Jo Marshall, Gaby Wesley-Smith, Rachel Griffiths, Liesl Cheyne, Toni Martin, Carryn Poki, Leah Jones, Nicki Edwards, Haidee Hemsley, Jacinta Hamer, Shari-ana Clifford, Katie Laporte

### **3 Apologies:** Sarah Gillon, Sarah Campbell, Rhonda Moore

### **4 Confirmation of minutes from last AGM:**

Nominated: Leah Jones

Seconded: Carryn Poki

### **5 Confirmation of current Committee members:**

The following current Committee members were confirmed:

Michelle Sutton  
Carryn Poki  
Gaby Wesley-Smith  
Leah Jones  
Rachel Griffiths  
Jo Marshall  
Haidee Hemsley  
Liesl Cheyne  
Nicki Edwards  
Toni Martin  
Sarah Campbell

The Following Committee members have resigned

Lauren Jones  
Miranda McMahon  
Alex MacDonald

### **Election of new Committee members**

Rhonda Moore  
Sarah Gillon  
Katie Laporte  
Shari-ana Clifford

## **Invited to join**

Anna McGavin  
Sarah Van Son

The above people have been nominated to join the committee but were unable to attend the AGM. Their nominations were accepted and we look forward to them joining us at our next meeting

## **6 Election of new Office Bearers**

**Chairperson:** Michelle Sutton

Nominated by: Leah Jones  
Seconded by: Haidee Hemsley

**Secretary:** Leah Jones

Nominated by: Carryn Poki  
Seconded by: Gaby Wesley-Smith

**Treasurer:** Toni Martin

Nominated by: Michelle Sutton  
Seconded by: Leah Jones

**Grants Officers:** Rachel Griffiths and Shari-ana Clifford

Nominated by: Jo Marshall  
Seconded by: Haidee Hemsley

The following office bearers were accepted:

**BOT representative:** Gaby Wesley-Smith

**Teacher representative:** Jacinta Hamer

## **7 Confirmation of Bank Account signatories**

The following members were confirmed as our current bank account signatories:

Toni Martin  
Kerry Delaney  
Christine King  
Haidee Hemsley – Signature only

## **8 Chairpersons report (see attached)**

**9 Presentation of financial accounts (see attached):**

Opening balance \$8,906.24

Deposits \$22,042.25

Expenses \$22,506.25

Closing balance (31 March 2018) \$8,442.47

**10 Grants Report:**

Hutt Mana Charitable Trust \$2000.00 received for gardening equipment and supplies.  
Pub Charity Ltd \$10,000 for shade sails was unsuccessful.

**11 General Business:**

Gaby thanked the Home and School Team on behalf of the Board of Trustees, our hard work is very much appreciated. Aim for this year fundraising \$10,000.

**12 Formal closing of the AGM**

Michelle formally closed the AGM at 6.25 pm