



Home and School Committee Meeting Minutes

Place: Titahi Bay School Staffroom
Date: 13 November 2014
Time: 8:10pm
Chair: Carryn Poki

1 **Present:** Michelle Sutton, Jo Marshall, Lauren Jones, Gaby Wesley-Smith, Julianna Moore, Nicky Edwards, Haidee Hemsley, Cheryl Hanrahan, Rachel Griffiths, Robyn Fountain, Liesl Cheyne, Sarah Campbell, Nicky Severinsen, Toni Martin, Carryn Poki, Leah Jones

2 **Apologies:** Lucy Hayes, Renee Perkins, Elly Williams

3 **Actions from last meeting:**

- ANZ separate number for eftpos - charge of \$15 per month – we decided no
- Tea Towel fundraiser \$1 per towel per 1000 ordered Moana Art

4 **Treasurers report: (see attached)**

Opening Balance as at 1 August 2014 \$7042.67

Closing Balance as at 31 October 2014 \$9,070.58

5 **Term 4 based fundraising for 2014:**

Quiz Night: (Cheryl)

Successful night, Photo booth was a hit lots of use. Veli great Quiz Master. Thank you to the Te Puni family for donating the rugby tickets – Money \$1101.76

Calendars: (Gaby)

Lauren and I have spent a long couple of days collating and sending away this year's calendar art orders and I've just sent them off on this afternoon's courier to be processed.

This year we received 131 orders from individual children, which is about 1 in 3 children on our role, 336 items were ordered and about \$4,200 was taken in.

This will leave Home and School with a net profit of at least \$1,500, which is about a 35% increase on last year.

This increase is mostly thanks to Nicky Severinsen and her efforts this year. She ran training and ideas meetings, offered tips and encouraged teachers to recognise the value that our children and families place on these special items. So thank you Nicky!

Christmas Raffle: (Rachel)

Donations are going well. Notices are going home every week. Tickets have been distributed. Boxes will be sorted on Friday Dec 5th and Prize draw will be on Monday December 8th.

Funds Raised Term 4 Going towards:-

Pounamu Yr 6 Leavers
Outdoor Environment
Whole school trip

\$1000 from funds raised during the year will go towards further extension/development of Bike track and \$500 from a past tree grant will go towards trees for around bike track. - Carryn to inform Wendy

Fundraisers 2015:

Term 1 – Triathlon 14 March 2015 – Postponement Date 28th March

Book Covers – Gaby
Warehouse Stationary

Term 2 – Entertainment Books (Gaby)

Children Disco – Lisel and Team

Term 3 – Oil Fundraiser – Amanda

Quiz Night – Nicky/Leah/Sarah

Term 4 – Childrens labels – Gaby

Calendars – Lauren and Gaby
Christmas Raffle – Michelle/ Rachel/ Leah/Nicky

Pak n Sav Receipts

Michelle Term 1

Nicky E – Term 2

Cheryl – Term 3

Haidee – Term 4

Easy Swim

Starship old mobile phone donation – to be advertised

Sausage Sizzle (pending)

Hangi (pending)

6 Grants: (Rachel)

Resolution:

I would like to make a resolution for \$4,000 to Infinity for School trip to pools

It was resolved that a request be made to Infinity Foundation Ltd for funding for the amount of \$4,000 towards the cost of school trip

2015 Infinity Foundation for Board Games

7 **General Business:**

Kerry has asked for some cards for school out of Calendar takings
Home and School thank you cards – Gaby to organise two packs \$60 approx
Triathlon talk of t- shirts and finding sponsors – to be discussed more a Tri meeting

8 **Next meeting:** Committee decided that all meetings will be held 3rd Thursday of every term, if it works within the school meeting calendar. The Annual General Meeting will be held on 7th May 2015 to coincide with the financial year. Dates to be confirmed by Miranda.

26th Feb 2015 (Term 1)

7th May 2015 (Term 2) AGM

6th August 2015 (Term 3)

29th October 2015 (Term 4)

Action Points:

Sausage Sizzle – Gaby to look into options

Hangi – Lauren to look into this fundraiser

Tea Towels – Jo to come back with sample and more info

Cards - Gaby

Meeting Closed: 9.30pm