

TITAHI BAY SCHOOL BOARD OF TRUSTEES
Minutes of the Board of Trustees Meeting held on
Monday 4 July 2016
at 7.00p.m.
at Titahi Bay School

1. ADMINISTRATION

1.1 Present:

Kerry Delaney (Principal), Sarah Campbell, Lynn Lang (Secretary), Scott Hemsley, Gaby Wesley-Smith, Ria Tomoana, Lynette Renouf, Shelley Cheyne

Ria took karakia

1.2 Apologies

Nil

1.3 Declaration of interests

Nil

1.4 Welcomes

Kerry welcomed Ria and Lynette to the meeting

Election of Chairperson

Kerry handed the meeting over to Lynn. Lynn called for nominations for Chairperson. Gaby nominated Sarah, seconded Scott. There being no further nominations Sarah accepted the position of Chairperson. Lynn handed the chair over to Sarah.

2. STRATEGIC DECISIONS:

2.1 NZSTA Policy Update

Kerry moved a motion that there are changes we need to have in our policies. Sarah and Kerry to meet and look at changes to be made and bring back to next meeting. Seconded Gaby.

2.3 Google Docs

Kerry talked to. Documents, reports, etc. will be put on Google Docs for BOT to read rather than have paper copies sent out.

Sarah moved that the Strategic Decisions be passed – seconded Scott.

3. STRATEGIC DISCUSSIONS:

3.1 Induction of new BOT

Kerry gave Lynette and Ria folders with the school's Policy Framework, Charter, Negs & Nags, Procedures, etc.

3.3 Direction of BOT

To have long term visions e.g. playground, cooking room, two classrooms being done up. The main direction is the students.

Kerry to bring Term 2 OTJ's to next meeting.

Always look at why? and what impact has in our school.

We have a study group in our school for children who are below. This is working extremely well and children are moving.

The school believes that every child has the ability to learn.

Always continue doing and trying new things.

Kerry advised that she has applied for sabbatical next year as she would like to go to other schools to see Maori achievement/Mutukaroa.

3.4 Governance Training

Training will be held at Porirua, Tuesday 5 July at 5.45-9.00pm.

Sarah moved that the Strategic Discussions be passed / seconded Sharon

4. MONITORING

4.1 May Finances.

Gaby talked the new BOT through the finances. Things are looking good. It has been a quiet month.

4.2 Banked Staffing

Nothing there at the moment.

4.3 Staffing entitlement

Kerry advised that we are 4 students off getting staffing entitlement.

Gaby moved that the Finance Report be passed – seconded Shelley.

5. IDENTIFY/AGENDA ITEMS FOR NEXT MEETING

5.1 BOT newsletter

This to be done jointly. Gaby will co-ordinate it. Gaby will send out an email. BOT to think about ideas for school survey.

5.2 Roles/Responsibilities

To be done at next meeting.

6. ADMINISTRATION:

6.1 Confirmation of last minutes

On the motion of Sarah, seconded Scott, it was resolved that the minutes of the meeting held on Monday 23 May 2016 be taken as read and signed as a true and accurate record of that meeting.

6.2 CORRESPONDENCE – Principal's report

Kerry talked to her Principal report.

As we will need to set up a new N/E class soon an appointment panel will need to be approved.

Motion: The Board approves the appointment panel of Kerry Delaney, Mike Laing and Chelsea Renshaw for the fixed term NE position.

Motion: The Board will cover the cost of the new teacher until we reach the next staffing component.

The Ngahere team have identified a group of tamariki who could do with extra maths support. The teachers would like to use Rachel Griffiths to run a SPRING in their team for term 3 for 3 afternoons a week, 4 1/2 hours a week for 10 weeks.

Motion: The Board approves the appointment of Rachel Griffiths for Term 3 to work with target students in Ngahere.

Comments of meeting:

*I like having two new BOT members as it makes you question things. I like the new Principal Report format. I think you should leave it as it is and talk through it. Really enjoyed discussions around what the BOT is. I value our staff – we have really amazing staff. I enjoyed the meeting. I need more than being a mother at home and this fills that void. I get a lot out of it. It helps you get a perspective of what is going on in your own world.

*I like to be connected. I work in the city and I like to be more connected with the school. I love the teachers. I like to be involved in the Maori strategy. I like being involved in something that is really cool.

*Thank you for the vote of confidence in me being Chairperson. I am very passionate about our school. I know that this is my place in Titahi Bay and I want to be able to give back in some way. It is personal growth for me and I am so proud to be involved in it.

*I love working with you. I see you as friends and people who are going to help me and question me. I can cry, as you will too, about our kids and their successes. I will love working with you and I thank you for what you are doing for our school.

*You will feel like you are being swamped at the beginning but when the teachers stand up in front of you and do their presentations then you will see the passion they have and how much they know about their students – it's all about passion.

*Thank you for having me here. I got nominated as a Pasifika rep for Pasifika people with a voice. Student achievement is on top for Pasifika. It is so great to see and hear the love and communication you have for the kids at school. What is really exciting is how you walk alongside families. You have to nurture, you create your pathways and you are amazing people. This is very powerful.

*Welcome Ria and Lynette and congratulations Sarah. It is a privilege to be on this staff at this school. I do realise what an amazing school we have. It is great to have such a supportive BOT.

7.Meeting Closure

Meeting closed at 8.50p.m.

MINUTES READ AND CONFIRMED

Chairperson..... Date.....