



## Home and School Committee Meeting Minutes

**Place:** Titahi Bay School Staffroom

**Date:** 26th May 2016

**Time:** 8:10 pm

**Chair:** Michelle Sutton

**Present:** Michelle Sutton, Liesl Cheyne, Carryn Poki, Leah Jones, Rachel Griffiths, Toni Martin, Jacinta Hamer, Jo Marshall, Sarah Campbell, Lauren Jones, Miranda McMahon, Nicky Edwards, Cheryl Hanrahan,

**Apologies:** Haidee Hemsley, Elly Williams, Lucy Hayes, Gaby Wesley-Smith

### **Previous Minutes:**

*"Moved that the previous minutes be accepted as a true and correct record of the previous meeting".*

*Moved: L Jones Seconded: C Poki Meeting: Agreed.*

### **Matter arising from previous minutes:**

- Meeting decided not to continue with Mobile phone fundraiser. School received \$100 vouchers and two Cameras. Thank you Robyn

### **Treasurers Report:**

Opening Bank balance as at 1 February 2016	\$12,174.88
Closing Bank Balance as at 26 May 2016	\$18,257.22

Please see attached for more information

### **Term 1 Fundraising:**

Triathlon:

A very successful day total raised \$ 20,737.34 to date Thank you everyone for all your hard work.

See attached feedback from the School Staff

## **Entertainment Books: - Gaby**

44 books sold to date

\$528 net funds raised to date (@\$12 contribution per book)

14 books (32%) sold through the office c.f. 30 books (68%) sold online.

23 book memberships (52%) c.f. 21 digital memberships (48%), with most new memberships being digital.

\$840 taken in through office sales to date, this is currently due to be paid to Entertainment Publishing.

Entertainment Publishing will credit all funds raised to the home and school account later in the year.

## **Term 2 Fundraising:-**

- Disco – All on track for the 17/6/2016 Friday Night. N/E and Y1 3.15pm then Y2 to Y6 6-7.30 pm. Request for hotdogs to be sold - committee agreed price \$3 each
- Pak n Sav Receipts - Nicky to continue with this

## **Upcoming Fundraisers:-**

- School Production Term 3 – Michelle is the team leader with Jo keen to help with on going planning. Date confirmed week 9 20/21 September

## **Grants:**

A resolution was made to apply for funding from Pub Charity Limited for \$20,000 towards kitchen appliances and equipment to outfit our new kitchen development.

A resolution was made to apply for funding from Hutt Mana Charitable Trust to the amount of \$5,000 towards bathroom equipment for the new kitchen development.

## **General Business:**

- Parent keen to run Movie Fundraiser – Discussed and happy for parent to take the lead and organise
- Tea Towels – depending on finance
- Leah to check and reply to fundraising emails
- Small discussion was had re minimum amount to be held in H&S bank account. Further discussion will be had between Michelle, Toni and Cheryl

**Action Points:**

- Jo Tea towels

**Next Meeting: 18 August 2016**

**Meeting Closed: 9.00pm**