

TITAHI BAY SCHOOL BOARD OF TRUSTEES
Minutes of the Board of Trustees Meeting held on
Monday 6 November 2017
at 5.45p.m.
at Titahi Bay School

1. ADMINISTRATION

1.1 Present:

Sarah Campbell, Lynn Lang (Secretary), Scott Hemsley, Sharon Thompson, Lynette Renouf, Ria Tomoana, Kerry Delaney, Gaby Wesley-Smith (late)

1.2 Apologies

Nil

1.3 Declaration of interests

Sarah advised that she is now the staff rep on the BoT at Tawa School

1.4 Welcomes

Sarah welcomed everyone to the meeting.

2. STRATEGIC DECISIONS

2.1 Property Issues

We discussed the documentation shared on Rooms 12/13 and the Ministry's plan to work on this. New deck is just about completed on school hall.

Kerry asked for third Party for the water bore drilling to be passed - Seconded Sarah.
Kerry will send paperwork to the MOE.

2.2 Ballot 2018

Sarah moved that we ballot for five Year 1 children for 2018. Seconded Sharon.
This will be advertised in the Kapi Mana week beginning Monday 20 November 2017. If we have more than 5 enrolments we will use the criteria in our enrolment plan.

2.3 Defibrillator

Sarah moved that a defibrillator be purchased (to be kept at our school for community use). - Seconded Scott

2.4 Kerry moved that the 50K saved from staffing 2017 be used in 2018. This will be part of reserves. Seconded Sarah.

Sarah moved that the Strategic Decisions be passed – seconded Scott.

3. STRATEGIC DISCUSSIONS

3.1 2018 School staffing/structure

We discussed the hubs for 2018 - who will lead these. The Leadership team released to work on school documentation, CRT and .8 positions. Looks and feels like an effective plan for 2018

3.2 School Camp

Total success. Kerry will put the PMI from parents and staff in the Principal Docs for next meeting

3.3 School Picnic night Term 4

This will be held on Thursday 7 December week 8, Term 4 - 4.30pm - 6.00pm. It will be an evening where everybody will get an invite to come to school bringing their own food. This will be a celebration evening and will double as the meeting for the Whanau, Pasifika and Home and School groups for the term. We will open our new performance stage at the rear of the hall.

Sarah moved that the Strategic Discussions be passed – seconded Scott.

4. MONITORING

4.1 August/September Finances

Sarah moved that the August/September finances be passed - seconded Scott.

5. IDENTIFY/AGENDA ITEMS FOR NEXT MEETING:

5.1 2017 EOY data - National Standards

This will be shared at the first BoT meeting next year.

5.2 BoT newsletter for Term 4

Sarah Campbell will make sure this is ready to go out this term.

5.3 New Legislation around restraining children.

Kerry moved that under the new legislation around restraining children we have a blanket cover letter that teacher aides, school and BoT sign as per docs shared in Principal Report.

6.00 ADMINISTRATION

6.1 Confirmation of last minutes

On the motion of Sarah, seconded Lynette, it was resolved that the minutes of the meeting held on Monday 4 September 2017 be taken as read and signed as a true and accurate record of that meeting.

6.2 Correspondence – Principal's report

As per docs shared and discussed.

6.3 School Security

Sarah Campbell will be the contact from 21-28 December

Scott Hemsley will be the contact from 1 - 22 January

7. MEETING CLOSURE

Meeting closed at 7 .15pm.

7.1 Comments on meeting

*I want to go back to camp. It needs to be a must rather than a nice. We need to put money aside for this.

*Loved camp. I take my hat off to the staff. This is the best and most organised camp - full of love.

*Looking forward to next meeting to catch up for dinner.

*Nice to have you back Kerry. Pasifika, Te Reo so lovely to see this in our curriculum. A part of everyone's life.

*It's good to be back. I felt as though I had been to camp just by my son's comments. I think it is a rich, rich, learning environment that we should invest in.

*Nice meeting - thank you everyone.