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#### TITAHIBAY SCHOOL - BOARD OF TRUSTEES

The Board of Trustees recently started a review of our After School Care programme. This is extremely important to ensure we have a contract between the school and the service provider which is current, relevant and accurately outlines both parties' responsibilities. To achieve this, the current agreement needs to be ceased and a new contract created. We have involved the current After School Care provider throughout this process.

To ensure the Kura St whanau is receiving a safe, high quality service at a reasonable cost, we thought it was a good idea to see what others could offer. We plan to advertise in the Kapi-Mana News for interested businesses to contact the school to express their interest, at which time we will send them an information pack containing the criteria we think are important. We believe the successful provider would:-

- be aligned to the KURA values
- be OSCAR approved
- be WINZ and CYFS registered
- remain affordable to current families using the service
- provide the same Before and After school facility (and possibly a Holiday Programme)
- provide a structured daily schedule of activities.

The information pack we are sending out to interested parties is available from the school office on request. We regret and understand that affected whanau feel concerned about a possible change, and we strive to make this process as transparent and seamless as possible for you. We would like to ensure you get a consistent and accurate representation of the whole process and would be happy to have a board member attend any gatherings organised to discuss this subject. We invite you to provide feedback in writing to the Board secretary: Lynn Lang – [lynn.lang@titahibay.school.nz](mailto:lynn.lang@titahibay.school.nz)

Sarah Campbell, Shelley Cheyne, Terry Crawford, Carl Jones, Gaby Wesley-Smith