

TITAHI BAY SCHOOL BOARD OF TRUSTEES
Minutes of the Board of Trustees meeting held on
Monday 28th May 2018 at 5.45pm
At Titahi Bay School

ADMINISTRATION

1.1 Present

Sarah Campbell, Jodene Gooch (Minute Secretary), Scott Hemsley, Sharon Thompson (Staff rep), Lynette Renouf, Ria Tomoana, Gaby Wesley Smith , Kerry Delaney.

1.2 Apologies

Nil

1.3 Declaration of interests

None, Sarah declared that she is a classroom teacher at Titahi Bay Intermediate.

1.4 Welcome

Sarah welcomed some of our Hub Leaders, Sharon Thompson, Fiona Fitzgerald, Chelsea Renshaw, Tanya Balfour and Jacinta Hamer.

2.1 STRATEGIC DISCUSSION

Leaders of our year 1- 3 Hubs shared their visions, learning focuses and some of the changes they are experiencing. All of the Hub leaders that were present talked about the benefits of cross grouping. The Hub leaders also shared how they are enjoying the autonomy in their teams and that by working in smaller teams all voices were heard and felt valued. Professional Development is targeted to the needs of each Hub. The Hub Leaders reported that with all the positive changes they can work smarter not harder.

2.2 - Enrolment Scheme

After discussion, Sarah moved that the Titahi Bay School Enrolment Zone stay as it is for the rest of 2018/2019. Seconded Scott Hemsley.

2.3 - CoL Leadership

Sarah shared that the CoL appointment is still in process and it is unclear at this stage when a CoL leader appointment will be announced.

3.1 STRATEGIC DECISIONS

Sarah moved that the quote for completing the deck area on the South Block be accepted. Builders - \$156,860.00 ex gst

Professional fees and charges- \$17,375.00

The paperwork is now with the MOE for sign off. Ashby services will manage this project.

4. MONITORING

4.1 Accounts

Gaby moved that the Board pass the **March/April accounts**, seconded Sarah Campbell.

4.2 Banked staffing surplus will be used throughout this year.

4.3 The Audit is complete and waiting to be signed off then it will be sent to the Ministry.

5. NEXT AGENDA ITEMS

5.1 School Triathlon

The Board will discuss some ideas around the School Triathlon future. Each BoT member to talk to people in the community to get some ideas around how we continue doing this each year.

6. PRINCIPAL REPORT

6.1 Confirmation of last minutes

On the motion of Sarah, seconded Lynette, it was resolved that the minutes of the meeting held on Monday 12 March 2018 be taken as read and signed as a true and accurate record of that meeting.

6.2 Correspondence - Principal's Report

The Principal report was shared and a good discussion was had around how happy and settled the school is at the moment.

New Bike Container

Scott Hemsley will be overseeing the organisation of the new bike container and will liaise with Del Gardner on this.

The Board accepted Lynn Lang's resignation in Term 4 2018. There will be a celebration to acknowledge Lynn's time here.

7. Meeting closed at 7.45pm

MINUTES READ AND CONFIRMED

CHAIRPERSON *Janet Campbell*

DATE 30 May 2018