

TITAHI BAY SCHOOL BOARD OF TRUSTEES
Minutes of the Board of Trustees Meeting held on
Monday 11 May 2015
at 7.00p.m.
at Titahi Bay School

1. ADMINISTRATION

1.1 PRESENT:

Shelley Cheyne (Chairperson), Kerry Delaney (Principal), Sharon Thompson (Staff Rep) Sarah Campbell, Lynn Lang (Secretary), Carl Jones, Gaby Wesley-Smith, Barbara Edmonds

1.2 APOLOGIES:

Scott Hemsley

1.3 Declaration of interests

None

1.4 WELCOMES

Shelley welcomed Mike and Rebekah to the meeting.

2. STRATEGIC DECISIONS:

2.1 Special needs cooking room

Kerry stressed the importance of getting this up and running. Carl and Scott to meet asap with Lee Ashby. We need plans with dollars so we can make a decision.. Carl to get back to Kerry with new plans.

Gaby to approach Home & School for \$20,000 towards the room. Kerry has funding from other agencies to help with this.

2.2 Fruit in Schools

Kerry advised that there had been lots of letters and lots of talking with people. Fruit in schools is here until the end of the year. Compass Health has been very proactive on assisting us with this case.

2.3 Ranei./Compass Health Info

Barbara drafted a letter from our Board. Kerry to look at and get back to Barbara. Kerry to get the Buddy Patrols to write a blurb. People are listening and people are responding.

Shelley moved that the Strategic Decisions be passed / seconded Sarah

3. STRATEGIC DISCUSSIONS:

3.1 Capital Coast Support

We have \$2,000 towards the Nit Buster room – must be spent by June 2015.

3.2 Kakano plan for 2015

Mike talked to the New Entrant Kakano start to 2015.

3.3 Koru plan for 2015

Rebekah talked to the Year 1 / 2 Koru start to 2015.

3.4 Staff Report

Sharon talked to the main points in her report

*We have started electives this term

*Purchased a nutri bullet for the children to use with their fruit and vegetables

*Special Needs programme up and running this term. Afternoons spent in Room 4 and Te Manawa. Mondays focus music, Tuesday IT, Wednesday PE/games, Thursday cooking.

*Library up and running for those children who work hard in mornings and who need down time at lunchtime. Teacher Aides and Buddy Patrols to supervise.

On behalf of the staff Sharon thanked the Board for funding the flu injections and teacher registrations.

3.5 BOT meeting with TBI

Barbara to ask Chris to confirm with TBI BoT if next Tuesday 19 May at 7.30pm would suit.

3.6 Mana College –

Kerry has visited the Principal and staff and provided some support.

Kerry and TBI Principal to meet with the Limited Statutory Manager, and DP of Mana College, next week.

Shelley moved that the Strategic Discussions be passed / seconded Sarah

4. MONITORING

4.1 March/April Accounts

Gaby moved that the March accounts be passed – seconded Shelley. April accounts will be passed at next meeting.

4.2 Banked Staffing 2014

End of year position – nil balance. Another great year. 2015 Banked Staffing is being saved for the new NE teacher.

4.3 Auditor Feedback

The Auditors have been and looked at our 2014 accounts. Their report will be back soon.

5. IDENTIFY/AGENDA ITEMS FOR NEXT MEETING

5.1 Annual Auditor Report

5.2 BOT newsletter

Points for next newsletter were shared.

5.3 Pasifika Strategy ready for BOT consultation.

6. ADMINISTRATION:

6.1 Confirmation of last minutes

On the motion of Shelley , seconded Sarah, it was resolved that the minutes of the meeting held on Monday 23 March 2015 be taken as read and signed as a true and accurate record of that meeting.

6.2 Correspondence -Principal's Report

Kerry talked to the main points in her report.
As of today we have 412 children enrolled at our school.

Kerry talked to the correspondence.

Shelley moved that the Administration be passed – seconded Sharon

7. MEETING CLOSURE

7.1 Comments on meeting:

* Good meeting, lots of good discussion. We need to push cooking room as a matter of urgency.

*Lots of PD – awesome – right down to the teacher aides. \$800 coming from YMCA is very nice.

*Exciting meeting. Cooking room is exciting. I enjoy these days.

*Good meeting, I enjoyed the teacher's reports.

*Loved the reports. Love the fact that we have to make decision for cooking room. Congratulations to Gaby and baby (*name withheld*).

*Great meeting. I just love that the Joy Allcock stuff is starting from the little children's level. Cooking room exciting.

*Welcome wee baby (*name withheld*). Cooking room cannot happen soon enough for us.

*Beautiful (*name withheld*). Our staff function for this term is the Hurricanes game.

7.2 Preparation for next meeting

Policies

MEETING CLOSED AT 9pm

MINUTES READ AND CONFIRMED

Chairperson.....

Date.....

NOTE: This note does not form any part of the minutes.

*Some names of individuals have been withheld under section 9(2)(a) of the official Information Act 1982 to protect the privacy of natural persons.