

TITAHI BAY SCHOOL BOARD OF TRUSTEES
Minutes of the Board of Trustees Meeting held on
Tuesday 16 May 2013
at 7.15p.m.at Titahi Bay School

PRESENT:

Shelley Cheyne (Chairperson), Kerry Delaney (Principal), Sharon Thompson (Staff Rep) Gaby Wesley-Smith, Sarah Campbell, Michael Kelly, Louise Carter, Terry Crawford, Lynn Lang (Secretary)

APOLOGIES:

Carl Jones

CONFIRMATION OF MINUTES:

On the motion of Shelley, seconded Sarah, it was resolved that the minutes of the meeting held on Thursday 26 March 2013 be taken as read and signed as a true and accurate record of that meeting.

MATTERS ARISING FROM MINUTES:

Nil

AFTER-SCHOOL-CARE:

(name withheld) (from Bay Kids Club) has an OSCAR assessor visiting on Monday 20 May. As such, she has agreed to meet with Gaby and Kerry on Friday to discuss accessibility in the new library space.

Currently there is no written agreement between Bay Kids Club and the school. Gaby and Kerry sought legal advice from Tania Davis and an STA legal advisor. Both have said that an oral agreement exists but as nobody knows what the terms of that agreement are, they recommend terminating any existing agreement.

The board agreed to the termination of the existing agreement effective end of term 2. Moved Gaby, seconded Shelley

The board agreed that this termination provides an opportunity to review the after school care provider and agreed to accept proposals from other after-school providers (including existing provider- Bay Kids Club). Moved Gaby, seconded Shelley.

The board appointed a sub-committee to explore this matter further (TC, Sarah, Shelley, KD)

CORRESPONDENCE:

Kerry talked to the correspondence which was sent out with Board package.

Kerry moved that the correspondence be passed – seconded Gaby.

FINANCES:

Gaby talked to the finances and what has been spent (in Principal's Report)

Shelley moved that the March/April accounts be passed – seconded Louise.

Operational Grant Changes: -Entitlement notice 21 March was tabled.

Banked staffing 2012 – tabled at meeting – now in our staffing.

PROPERTY:

Playground - We need plans to put up for community to see – we need to get things started.

Scan of all property being done of our school next week from MOE.

Proposals collective group are using our school as a guinea pig.

We are deficit 2 classrooms on our Property audit already.

Kerry to set up a new NE room in Term 3 so we need a class space.

Library has been renovated to make a special room.

Hall – new design around the boatsheds.

Bike track - Sarah talked to and tabled the formal proposal. It was agreed that the Board put in an extra

\$5,000 (on top of the \$10,000), to get the course started. Sarah to get quotes. Kerry would like to see this started Term 3.

Sharon moved that the Property Report be passed – seconded Sarah.

PRINCIPAL'S REPORT

Kerry talked to. Next year, annual plan to be sent to BOT members households as well as all other households.

Kerry moved that the Principal's report be passed – seconded Terry.

PB4L:

Sharon tabled data and talked to. BOT delighted with the result after one year in the programme.

BOT Elections

Lynn handed the BOT chair the election results and advised that the new Board will be:

Carl Jones
Shelley Cheyne
Gaby Wesley-Smith
Terry Crawford
Sarah Campbell

Kerry congratulated the new trustees.

REVIEW OF MEETING:

*Great Good meeting – Louise/Mike it has been a pleasure working with you. I know we will see you around the school.

*Great meeting. Nice to be going forward with the bike track. I am a bit happy and sad to be leaving.

* Great meeting. Thank you for the bike track. Mike/Louise as a newby on the Board it was great getting to know you both – thank you for helping me.

*Enjoyed the meeting and again Louise/Mike you have made a big difference. You have both been there to put your hands up and you are not scared to say your piece . Well done.

*Thank you for the last 3 years it has been awesome. I feel like we have accomplished a lot as a Board. We have done it altogether as a group and thank you for letting me be part of that. I hope it all goes well for the next Board and I am still here if I am needed.

*Mike and Louise, it has all been said. I would like to thank you for the guidance you gave me.

PB4L the set data is awesome – it has been a privilege to witness it at school.

Loved the 100% engagement on the interviews.

Congratulations Kerry for the 'First Time Principalship coming to an end.

Get the bike track going. Thank you Sarah for all the work you are doing to get this up and running.

Thank you everyone for the support with after school care .

*A great meeting. It has been a great 3 years. Things have been put in place. Thank you Mike and Lou for all the work you have done. Everyone has done amazing things. The bike track – great to get it started. Looking forward to another 3 years. Emergency Management document is amazing – every single detail is noted. Thank you for the time spent doing this.

*Louise and Mike – you don't really leave the Board. I would love to get a digger here next week for the Bike track. I think being on the Board is doing the right thing for the school and the community. If there is a business in the school, the school must get a payment and we must make sure the after-school care programme is the best for our school. As teachers you have to make the decision for the big group.

There is a process and it is for the right reasons. Thank you.

Meeting closed at 8.50pm
MINUTES READ AND CONFIRMED

Chairperson..... Date.....