

TITAHI BAY SCHOOL BOARD OF TRUSTEES
Minutes of the Board of Trustees Meeting held on
Tuesday 26 March 2013
at 7.15p.m.at Titahi Bay School

PRESENT:

Shelley Cheyne (Chairperson), Kerry Delaney (Principal), Sharon Thompson (Staff Rep) Gaby Wesley-Smith, Carl Jones, Sarah Campbell, Lynn Lang (Secretary)

APOLOGIES:

Michael Kelly / Louise Carter

WELCOME:

Shelley welcomed Deborah to the meeting.

CONFIRMATION OF MINUTES:

On the motion of Shelley , seconded Gaby, it was resolved that the minutes of the meeting held on Thursday 28 February 2013 be taken as read and signed as a true and accurate record of that meeting.

MATTERS ARISING FROM MINUTES:

Nil

CORRESPONDENCE:

Kerry talked to the correspondence which was sent out with Board package.

Kerry moved that we keep the Enrolment scheme as is for Term 2 – seconded Gaby.

Kerry moved that the date (3 -6 December 2013) and venue (Wellesley Country Park Camp) for the Ngahere Team Year 5/6 camp be accepted. Seconded Shelley

Kerry moved that the correspondence be accepted – seconded Gaby.

FINANCES:

*Kerry refuses to sign the Sue report as it is not correct.

*Kerry refuses to sign the Annual Accural Report as it is not correct.

*Kerry has at times acknowledged the efforts and sacrifices (particularly concerning Novapay) of those support staff whose hours changed or worked extra hours during December by gifting petrol and or food vouchers. This has been at her discretion, and the board is now aware and approve of this.

* Bank Staffing – Kerry talked to. Kerry advised that \$31,000 in Ops Grant is to cover sick leave and PD. The banked staffing from 2012 will be rolled over into our staffing for 2013.

PRINCIPAL'S REPORT:

Kerry talked to. Sharon Thompson wished to acknowledge the work Jim Delaney has done with the new evacuation board.

Kerry asked for \$50,000 from surplus 2012 funds to be set aside for:

- 7 overhead projectors for the last classes.
- Two more Jelly Bean tables
- Ipad stand in the hall
- Multi Lit - \$8,000
- Te Manawa – renew some of these resources
- Purchase of new chairs for staffroom so that teachers can use the old ones in the classes
- New books - Literacy
- \$2,000 as a buffer for school camp.

Seconded Carl – passed.

PROPERTY:

Kerry advised that holes in fence will be repaired and old locks on gates will be replaced by GSE to help support a special needs child in our school.

Playground:

Carl liaising with *(name withheld)* from Future Landscapes. Carl to send drawings we had done previously last year *(name withheld)* will be down in April to have a look and then go from there. There will be a plan to finalise the budget at the next meeting.

Bike track:

Sarah talked to.

The Board will consider giving some money to get the project started once they see a proposal.

First phase would be the track itself – accessible to every child in the school

Second phase – bikes for the school – three different types

Third phase – storage for bikes

It was agreed that the drains on the field be done before any work commences. 5YA money could be used to do this. *(name withheld)* to put in a quote for the work to be done before winter.

New Class

Kerry waiting for *(name withheld)* from the Ministry to get back to her.

BOT Elections

Lynn handed out the BOT election timetable.

Sharon moved that the Property Report be passed – seconded Sarah.

*BOT newsletter has been written giving a summary of all that has happened and is happening.

*Principal Appraisal has been written

*Oscar – this to be an agenda item at next meeting

REVIEW OF MEETING:

- Thank you Sarah for the work you are doing with the Bike track. Kerry, loved the way the Principal's Report mixed in with the Nags. Good meeting.
- Loved the meeting. Thank you. Love the staff and the school.
- Good meeting. Thank you for your support on the bike track Sarah.
- Sarah thank you, you are a magic BOT member. Deborah you have made a huge difference to my job – I have gone back to loving what I am doing – thank you.
- It blows me away that each of you as parents contribute to the BOT and community – you are the backbone of our school.
- Thank you to the Board for allowing Kerry to finish what she started with the money. Very excited about playground. Bike track – fantastic. Very exciting times ahead.
- If we can do bike track at our school it can act as an example to other schools.
- Great meeting. Thank you everyone.

MEETING CLOSED AT 8.50pm

MINUTES READ AND CONFIRMED

Chairperson..... Date.....

