

TITAHI BAY SCHOOL BOARD OF TRUSTEES
Minutes of the Board of Trustees meeting held on
Monday 25 June 2018 at 5.45pm
At Titahi Bay School

ADMINISTRATION

1.1 Present

Sarah Campbell, Jodene Gooch (Minute Secretary), Scott Hemsley, Sharon Thompson (Staff rep), Lynette Renouf, Gaby Wesley Smith , Kerry Delaney.

1.2 Apologies

Ria Tomoana

Lynette Renouf passed on her apologies for the next BoT meeting as she will be out of the country.

1.3 Declaration of interests

None, Sarah declared that she is a classroom teacher at Titahi Bay Intermediate.

1.4 Welcome

Sarah welcomed Miranda McMahon and Jamie Merrick

2 STRATEGIC DISCUSSION

Miranda and Jamie shared data for Reading , Writing and Maths across the year levels. Miranda shared Playground and NZCER data which were both showing a positive trend. The connection between our NZCER results and data show and reflect the school being in a good place.

3 STRATEGIC DECISIONS

3.1 Property

The Boiler and drain work is to be done in the July School holidays.

The deck along the South Block was approved by the Ministry and will start end of Term 3.

The pricing for the asbestos removal should be received by the end of Term 3.

The toilet floors that are to be replaced should be completed in the school holidays.

3.2

Kerry put forward the names of 2 people who will be invited by Sarah to the next BoT meeting to see if they would like to be co-opted onto the BoT to work on a couple of projects.

3.3 Term Dates 2019

Kerry shared the proposed Term dates for 2019 and after discussion Sarah moved that these be accepted , seconded by Scott. We will start school on the 30th January and finish on the 16 December with two TOD's during the year.

4. MONITORING

4.1 Accounts

Gaby moved that the Board pass the **May accounts**, seconded Sarah Campbell.

Sarah moved that the Board pass the **2017 End of year accounts**, seconded by Gaby.

4.2 Audit Report

Kerry shared that the auditor had three areas we needed to address in our management report - signing of VISA accounts, SUE report signed and clearing un-cashed cheques from our accounts - all of this will be done in from June 2018.

5.NEXT AGENDA ITEMS

5.2 Budget

Kerry discussed staffing for 2019 and there will be 1 position over what the staffing will be.

The Board agree with the plan to over-staff for 2019, moved by Sarah, seconded by Gaby.

6. ADMINISTRATION

6.1 Confirmation of last minutes

On the motion of Sarah, seconded Lynette, it was resolved that the minutes of the meeting held on Monday 28th May 2018 be taken as read and signed as a true and accurate record of that meeting.

6.2 PRINCIPALS REPORT

The Principal's report was shared and a discussion was had around the possibility of strike action on August 15th 2018. The Board was informed that it is their decision as to whether the school gets closed or remains open. Jodene will send all board members a copy of the BoT requirements for this from NZSTA.

Kerry spoke about the school's social worker and the possibility of approaching the Ministry of Social Development regarding the funding around this so that the school would have the best support .

ENROLMENT SCHEME

After discussion, Sarah moved that there would be a ballot for out of zone students in Term 3 for placements in 2019. This will have a limit of 10 New Entrant/Year One students. Seconded by Scott Hemsley.

CAMP 2019

Gaby moved the Board would contribute \$10k towards School camp costs, seconded by Sharon. Jamie is running a parent meeting about camp next term.

The BoT members want to acknowledge all of the hard work and the commitment that the teachers and support staff have been doing to date this year .

7. Meeting closed at 7.45pm

MINUTES READ AND CONFIRMED

CHAIRPERSON.....*Sarah Campbell*.....

DATE *13/8/18*.....