

TITAHI BAY SCHOOL BOARD OF TRUSTEES
Minutes of the Board of Trustees Meeting held on
Tuesday 3 June 2014
at 7.15p.m.
at Titahi Bay School

PRESENT:

Shelley Cheyne (Chairperson), Kerry Delaney (Principal), Sharon Thompson (Staff Rep) Sarah Campbell, Lynn Lang (Secretary), Carl Jones, Scott Hemsley, Gaby Wesley-Smith, Terry Crawford

APOLOGIES

Nil

WELCOMES

Shelley welcomed Janelle, Nicky, Ang, Chelsea, Fiona and Deborah to the meeting.

PE/SPORTS

Janelle and Nicky talked to and did a presentation on Sports and Houses for 2014.
Kerry thanked them for their presentation (attached powerpoint)

PB4L

Ang and Chelsea talked to and did a presentation on PB4L/data gathering/student voice/Buddy Patrols
Kerry thanked them for their presentation (attached powerpoint)

MUTUKAROA

Fiona tabled and talked to the Mutukaroa process within our school.
Kerry thanked her for her presentation (attached reading)

CONFIRMATION OF MINUTES:

On the motion of Shelley , seconded Sarah, it was resolved that the minutes of the meeting held on Monday 14 April 2014 be taken as read and signed as a true and accurate record of that meeting.

MATTERS ARISING FROM MINUTES:

Forgotten from the last minutes:

Kerry moved a motion – I move that for 2014, all relievers and part time teachers will be coded 'TS' (teacher salaries). Any consequential overuse above our total roll based staffing entitlement will be funded in Terms 1 / 2 from the operations grant (2014) reliever budget) and/or during pay periods 23-26 of the 2015 school year. This charge will be against the cheapest teacher salary on the staff at the time.

CORRESPONDENCE:

Sent out with BOT papers.

Shelley moved that the correspondence be accepted – seconded Gaby.

Kerry added the Pasifika fanau meeting notes from Barbara Edmonds.

Shelley to send a card of thanks to Barbara for all her hard work.

FINANCES:

Kerry advised that the May accounts are not in.

Our audit has now been done. Kerry said that it is the most invaluable auditor to work with.

We will pass the audited account at the next meeting.

Shelley moved that the April accounts be passed – seconded Gaby.

ICAS/EXTENSION PROGRAMME IN SCHOOL:

Deborah tabled and talked to

*Extension programmes in school

*Otago Problem Solving

*2014 International competitions and Assessments for Schools
*Science Badge Programme

Kerry thanked Deborah for her report (attached readings given out).

SHARON THOMPSON STAFF REPORT:

Sharon tabled and talked to Insulin Administration for diabetic students. BOT to think about procedures of administering medicine to our students in our school. Sarah to contact STA for information and Sharon to contact Di Murdoch our school nurse. Shelley will talk to a friend who has contacts with Diabetic organisation.

PRINCIPAL'S REPORT

Kerry talked to the main points in her report.

Property

We have three quotes in for the roof and Kerry will work with Carl Jones on these.

*Bike Track – Sarah moved a motion “that the BOT cover the shortfall of dollars for track, bikes and container “ – (as per attached quotes) - seconded Kerry

Kerry moved that the Principal's report be accepted – seconded Shelley

EVALUATION OF MEETING:

- Love the passion in all fields
- Makes you sit back and think what a busy little place we have here
- Awesome community and school
- Loved the staff presentations. Expert teaching, great meeting
- Awesome seeing teachers and what they do behind the scenes
- It is my job to nurture young teachers and get them to lead. Every person in this school makes it the place that it is.

MEETING CLOSED AT 9.30pm

MINUTES READ AND CONFIRMED

Chairperson..... Date.....