

**TITAHI BAY SCHOOL BOARD OF TRUSTEES**  
**Minutes of the Board of Trustees Meeting held on**  
**Thursday 20 June 2013**  
**at 7.15p.m.at Titahi Bay School**

**PRESENT:**

Shelley Cheyne (Chairperson), Kerry Delaney (Principal), Sharon Thompson (Staff Rep) Gaby Wesley-Smith, Sarah Campbell, Terry Crawford, Lynn Lang (Secretary), Carl Jones

**APOLOGIES:**

Nil

**CONFIRMATION OF MINUTES:**

On the motion of Shelley , seconded Sarah, it was resolved that the minutes of the meeting held on Tuesday 16 May 2013 be taken as read and signed as a true and accurate record of that meeting.

On the motion of Sharon, seconded Sarah, it was agreed that the positions of Chairperson and Treasurer be retained from last Board.

Shelley moved that Scott Hemsley be co-opted onto the Board for 1 year - seconded Sarah.

**AFTER-SCHOOL-CARE:**

- Talking with (*name withheld*) from Mana Community Law Centre asking to mediate
- Going to request a mediated discussion with (*name withheld*) from Whitireia Community Law Centre.

**CORRESPONDENCE:**

Kerry talked to the correspondence which was sent out with Board package.

Kerry advised that the accounts have all been audited.

Kerry suggested BOT look at PMIS Property Tool Box – google these – our school ID is 3045. This informs you all of our property situation.

Kerry moved that the correspondence be accepted – seconded Shelley.

**FINANCES:**

Kerry and Gaby talked to.

Kerry and Shelley have signed off on last year's accounts.

Gaby discussed the graphical analysis and talked to the auditor's report.

Shelley moved that the May accounts be accepted – seconded Terry.

**PROPERTY:**

**New Classroom:**

Kerry advised that all going well the paperwork for the new classroom should be signed off by next week. The classroom will be positioned at the end of Room 16 and will be brought in on matting.

**Playground:**

Carl talked to. A final proposal should be received by Friday of next week. Once it is received Carl will send it out.

Gaby moved that the amount of \$150,000 be spent on the playground – seconded Shelley.

**Bike track:**

Sarah advised that a meeting is to be held with Downers on Monday (Kerry to attend). Once we know the outcome of the meeting a decision will be made. Sarah will keep everyone informed.

Sharon moved that the Property Report be passed – seconded Sarah

**PRINCIPAL'S REPORT**

Kerry talked to.

Terry to start consultation advisory group for Maori/Pasifika with Murray Patterson, Mike Laing and Gillian Tumoana.

New enrolments - Board to think about opening up a ballot for five children out of zone in Term 3.

Kerry to invite (*name withheld*) from STA to attend a Board meeting to run through the latest thoughts for BOT's from STA.

Kerry moved that the Principal's report be accepted – seconded Terry.

**STAFF REP REPORT:**

Sharon talked to.

\*Thank you to Gillian and Team for the hard work that was put into the Kapo Kapo concert.

\*Tanya, Jodene, Chelsea and Sharon attending the PB4L conference in Rotorua.

\*Maths evening – PB4L to put together a video to be part of the evening

\*All agreed to change the day of Board meetings from a Thursday to Monday at 7.10pm.

Sharon moved that the Staff Rep report be accepted – seconded Carl.

**REVIEW OF MEETING:**

\*Welcome Scott, lovely to have you on the Board. Thank you for changing date from Thursday to Monday for meetings.

\*Thank you for making the extra effort with at-risk children. Future forward governance stuff is very interesting.

\*Good meeting – hello Scott. Very interested to hear what (*name withheld*) has to say. New way of running meetings very interesting and now I know a bit more would like to get my teeth into things.

\*Welcome, and thank you for coming Scott. Excited about everything that is happening.

\*Welcome Scott. Good meeting. Thanks for all the After School Care stuff.

\*Looks really interesting looking at budgets and stuff. A huge credit to the Board when I look around the school and see what is happening.

\*Exciting meeting. Good to see we are coming to the end of a few things. Forward thinking is a good idea.

\*Big heads up to Sharon re special needs children. The bike track – pump it, pump it. Welcome Scott – can't wait for the playground to be done. Toilets are slowly being done up.

MEETING CLOSED AT 9.05pm

MINUTES READ AND CONFIRMED

Chairperson..... Date.....