



Home and School Committee Meeting Minutes

Place: Titahi Bay School Staffroom

Date: 8th August 2015

Time: 7.50 pm

Chair: Michelle Sutton

Present: Michelle Sutton, Cheryl Hanrahan, Liesl Cheyne, Carryn Poki, Leah Jones, Elly Williams, Nicky Severinsen, Lauren Jones, Haidee Hemsley, Rachel Griffiths, Jo Marshall, Gaby Wesley-Smith, Toni Martin, Lucy Hayes

Apologies: Nicki Edwards, Robyn Fountain

Matter arising from previous minutes:

- Vouchers 25 x 2 Thanks received from Lynn and Christine
- Bike Maintenance stand purchased \$270
- Tea Towels – the decision was made to put this great idea on hold due to finance

Treasurers Report:

Opening Balance as at 1st May 2015 \$13,132.69

Closing Balance as at 31 July 2015 \$14,669.40

Hotdogs raised \$607.10

Disco raised \$1681.71

Term 3 Fundraising:

Disco Feed Back- Lisel

Successful Night – great feedback from Children all enjoyed, Kit Kats and glow watches very popular – free water great idea but will re look at what cups to use and refill between discos more mops and brooms required

Parent suggestion that more ventilation was needed and music was too loud, committee discussed and this will be resolved next disco.

Entertainment Books - Gaby

We have sold 41 memberships to date contribution to school is \$12 per membership which means \$492 raised to date. Office sales of the book memberships will end next Friday 14 August. Online sales of digital membership will continue until next season, the proceeds of which go towards next year's membership sales total.

Around \$500 raised with minimal effort, therefore recommend repeating fundraiser next year.

- Pak n Sav Receipts - total reached

Quiz Night

Bowling Club 11th Sept - All going to schedule – Tickets selling little slow but early days, prizes coming in. Jo will contact Moana Road for more prizes. Michelle has names of people who are supplying a platter. Greg Ellis Quiz Master

Term 4 Fundraising:

- Calendars - Later this term I'll be rolling out the same schedule as last year I'll work with Miranda, aiming to have orders submitted early T4 and filed by Friday 4th December. I'll meet with Miranda before Friday 21st to attach dates to the schedule Lauren is working with me on this. Money from this fundraiser is going towards a Marquee
- Pak n Sav Receipts - Cheryl
- Christmas Raffle – Lauren and team

Grants:

Resolutions:

Hutt Mana Charitable Trust: \$4000 towards Kitchen Project.

Pub Charity: \$5000 towards Kitchen Project.

Infinity: \$5000 towards Kitchen Project.

It was resolved that an application be made to Infinity Foundation Ltd for funding for the amount of \$5000 towards the purchase of equipment for our Kitchen Project.

It was resolved that an application be made to Pub Charity for funding for the amount of \$5000 towards the purchase of equipment for our Kitchen Project.

It was resolved that an application be made to the Hutt Mana Charitable Trust for funding to cover the purchase of Kitchen equipment for our Kitchen project for the amount of \$4,000.

General Business:

- Friday lunch fundraising dates

Term 4 November 6th

- Discussion was had if another school disco could be held in term 4 – Lisel to discuss with school
- Three new fundraising ideas were discussed Eco Store Soap, Cookie Time and parent direct website – committee members decided to put on hold
- Committee agreed that Home and School Team should have its own facebook page- Lauren to set this up
- A resolution was made to amend the Home and School Committee Rules by adding that only Office Holders and Fundraising Team Leaders will have access to goggle drive.
- If Office Holders or Fundraising Team Leaders need help with goggle drive please ask Leah

Action Points:

- Facebook page – Lauren
- Disco Term 4 – Lisel

Next Meeting: 29th October 2015

Meeting Closed: 9.10pm