



Home and School Committee Meeting Minutes

Place: Titahi Bay School Staffroom

Date: 25th February 2016

Time: 7:30 pm

Chair: Michelle Sutton

Present: Michelle Sutton, Liesl Cheyne, Carryn Poki, Leah Jones, , Haidee Hemsley, Rachel Griffiths, Toni Martin, Lucy Hayes, Jacinta Hamer, Jo Marshall, Sarah Campbell, Gaby Wesley-Smith, Lauren Jones, Miranda McMahon

Apologies: Cheryl Hanrahan, Elly Williams, Nicky Edwards

Matter arising from previous minutes:

- Four Photographers for triathlon have been found to co ordinate thru out the morning
- Goggle drive has been updated with Quiz information
- Michelle has sent up Shunt Couriers – notice to be sent

Treasurers Report:

Opening Balance as at 28th October 2015 \$11048.50

Closing Balance \$12174.88

Term 4 Fundraising:

Calendars: - Gaby

Last year 343 items were ordered (cf 336 in 2014) and \$4,257 was taken in (cf just under 4200 in 2014) so there's not much deviation from the year before. Unfortunately I didn't collate the number of orders before I discarded the information but from memory it was around the 130 mark, which again is very similar to the previous year (131)

This left Home and School with a net profit of \$1,293 which is around \$200 less than last year. We did have significantly less diary orders and more notebook order which may account for some of the difference. Home and School also absorbed the cost of 10 packs of cards for KD to use on behalf of the school so this has taken around \$100 out of the profits also.

This project is always a real collaboration between the school and committee and I have thanked the teaching staff, particularly Mirandas, for their inputs here.

Christmas Raffle:- Lauren

\$1890.00 profit, slow to start with but picked up closer to Christmas with lots of items receive, next maybe look at having more prizes to shared out.

Term 1 Fundraising:-

- Triathlon – The tri committee are doing a great job organising this event. At the H&S meeting discussions took place about if wood was required from Robyn and it is, Renee and police marshals are confirmed from 10am. Lucy asked for more helpers for the food stall. All T Shirt spaces are now sold.
- Mobile Phone fundraiser - Robyn is to confirm with school what they would like.
- Pak n Sav Receipts - Nicky happy to do

Upcoming Fundraisers:-

- Disco term 2 was discussed we have a date pencilled in for the Friday 17th June. Lisel will be the team leader and Miranda will confirm if this date is a go to her.
- School Production Term 3 – this would be instead of the quiz night, thoughts around providing food, raffles, auctions etc more discussion to come.

Grants:

Have received our new Marquee purchased with funds from Pub Charity.
The accountability Report has been filed

Our application for \$4000 for the pool trip was declined as there is no longer a gaming venue in Porirua associated with Infinity. We will not be able to apply for funds from Infinity until there is a local venue in our area. I will check regularly on their website.

We have \$2000 from HMCT to spend on Bathroom fittings. It would be good to get the remainder of the money for the original quotes

Miranda will get updated Bathroom quotes

Resolutions to be made for Endeavour Community Trust and Wellington Community Trust for the balance of funds.

It was resolved that a request be made to Endeavour Community Trust for funding to the amount of \$2500.00 to purchase bathroom fittings.

I certify that this is a true and correct resolution of the Titahi Bay Home and School committee at the February 25 Titahi Bay Home and School committee meeting.

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I certify that this is a true and correct resolution of the Titahi Bay Home and School committee at the 25 February 2016.

General Business:

- The Marquee has arrived we will erect before the Triathlon.
- AGM is next term start thinking about if you would like to take on a role.
- Tea Towels - members are in agreement that this is a great fundraising idea more discussion to be had at next meeting re finance
- The Team Leaders for 2016 fundraisers are:-

Disco T2– Liesl
Entertainment Books - Gaby
School Production T3 - Michelle
Calendars T4 - Gaby
Christmas Raffle T4 - Leah

Action Points:

- Jo Tea towels

Next Meeting: AGM and Committee Meeting 26 May 2016

Meeting Closed: 9.10pm