



Minutes of the Home and School's Annual General Meeting held on Thursday 17 May 2018 at Titahi Bay School

1 **Formal Opening of the AGM**

Michelle gave a formal welcome to everyone.

2 **Present:** Michelle Sutton, Jo Marshall, Gaby Wesley-Smith, Rachel Griffiths, Liesl Cheyne, Toni Martin, Carryn Poki, Leah Jones, Nicki Edwards, Haidee Hemsley, Jacinta Hamer, Shari-ana Clifford, Katie Laporte

3 **Apologies:** Sarah Gillon, Sarah Campbell, Rhonda Moore

4 **Confirmation of minutes from last AGM:**

Nominated: Leah Jones

Seconded: Carryn Poki

5 **Confirmation of current Committee members:**

The following current Committee members were confirmed:

Michelle Sutton
Carryn Poki
Gaby Wesley-Smith
Leah Jones
Rachel Griffiths
Jo Marshall
Haidee Hemsley
Liesl Cheyne
Nicki Edwards
Toni Martin
Sarah Campbell

The Following Committee members have resigned

Lauren Jones
Miranda McMahon
Alex MacDonald

Election of new Committee members

Rhonda Moore
Sarah Gillon
Katie Laporte
Shari-ana Clifford

Invited to join

Anna McGavin
Sarah Van Son

The above people have been nominated to join the committee but were unable to attend the AGM. Their nominations were accepted and we look forward to them joining us at our next meeting

6 Election of new Office Bearers

Chairperson: Michelle Sutton

Nominated by: Leah Jones
Seconded by: Haidee Hemsley

Secretary: Leah Jones

Nominated by: Carryn Poki
Seconded by: Gaby Wesley-Smith

Treasurer: Toni Martin

Nominated by: Michelle Sutton
Seconded by: Leah Jones

Grants Officers: Rachel Griffiths and Shari-ana Clifford

Nominated by: Jo Marshall
Seconded by: Haidee Hemsley

The following office bearers were accepted:

BOT representative: Gaby Wesley-Smith

Teacher representative: Jacinta Hamer

7 Confirmation of Bank Account signatories

The following members were confirmed as our current bank account signatories:

Toni Martin
Kerry Delaney
Christine King
Haidee Hemsley – Signature only

8 Chairpersons report (see attached)

9 Presentation of financial accounts (see attached):

Opening balance \$8,906.24

Deposits \$22,042.25

Expenses \$22,506.25

Closing balance (31 March 2018) \$8,442.47

10 Grants Report:

Hutt Mana Charitable Trust \$2000.00 received for gardening equipment and supplies.
Pub Charity Ltd \$10,000 for shade sails was unsuccessful.

11 General Business:

Gaby thanked the Home and School Team on behalf of the Board of Trustees, our hard work is very much appreciated. Aim for this year fundraising \$10,000.

12 Formal closing of the AGM

Michelle formally closed the AGM at 6.25 pm