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## Home and School Committee Meeting Minutes

**Place:** Titahi Bay School Staffroom  
**Date:** Thursday 14<sup>th</sup> September 2013  
**Time:** 7:30pm  
**Chair:** Carryn Poki

1 **Present:** Haidee, Sarah, Lucy, Robyn, Carryn, Michelle, Leah (left early), Gaby, Delwyn, Juliana, Liesl, Lauren, Cheryl, Nicky, Rachel

2 **Apologies:** Renee, Elly and Jo

3 **Actions from last meeting:**

*Database:* Sarah to compile a Home and School donation database. Gaby to provide her with the triathlon database and Carryn to provide her with the 2012 donation database. Rachel to also send any donation information she has to Sarah.

*Gala:* Committee members have a think about how you think this could work and bring your ideas to our next meeting.

*Book covers:* Robyn to place a notice in the newsletter in the middle of term 4.

4 **Treasurers Report**

As discussed at the AGM. The balance after payment for the playground was \$4,000.

5 **Bike track**

Work to be commenced 19 December and hopefully completed by 12 January. It was suggested that we hold off spending the tree grant money until the track is almost completed and we can then use it to plant trees around the track.

6 **Term based fundraising for 2013**

*Quiz Night:*

- Raised around \$990. About half than last year due to no raffles being run and also the Bowling Club didn't donate \$300 towards the night. Need to keep that in mind for next year. Lucy to write up notes for next year's quiz night.
- It was commented that fun was had by all. A big thank you to Lucy for her efforts.

*Calendars:*

- Have just been couriered and are being processed. 1 in 3 children have made an order (140 children). So will raise just over \$1,000. There was talk about increasing the cost of the "art calendar" from \$10 to \$12 which would mean that we would raise about \$500 more. However, it was agreed that the \$10 made purchasing the calendar accessible to more families so it was left at \$10.
- It was noted that some of the teachers have used the art as part of their term 4 art assessment. It was also very helpful for parents to view the artwork prior. Gaby asked that if parents happen to be discussing the calendars with their children's teachers please thank them for their time.

*Christmas raffle:*

- It was suggested that something be placed on Facebook informing parents of what items have been collected so far and what items are coming up. Robyn to provide information to Lucy so she can action. Robyn to email the date when the boxes will be put together at school and those who can help will.

- 7 **Playground:**  
 Hope to have an opening on Monday but it may be Wednesday depending on Kerry's availability. Gaby passed on the BoT's thanks to the Home and School Committee for their efforts in fundraising for the new playground. The School could not have done it alone.
- 8 **Other fundraisers:**  
*Gala:* Wasn't discussed. Will table at or next meeting.
- Show photos:* Delwyn and Lauren are working on selling photos that have been taken at the show. \$2 for one, \$3 for four and \$5 for five. Lauren to place a notice in the newsletter. It is important to state what colour (red or blue) when ordering. Christine is happy to be the collector of money and orders.
- 9 **Grants:**  
 Liesl agreed to assist Rachel with Grants. Helping with obtaining quotes etc.
- Rachel is making an application to Pub Charity for \$2,000. \$1,500 towards netball uniforms and \$500 for a new chainsaw for Steve.
- "It was resolved that a request be made for funding to Pub Charity for the amount of \$2,000 to contribute to the cost of netball uniforms and a chainsaw."*
- Rachel asked if anyone knew where she could get netball uniforms from. Someone suggested Canterbury or Classic Embroidery.
- Kerry had asked about a grant for a BBQ but it was decided that we probably wouldn't be successful with a grant organisation so best to try and fundraise for such an item.
- 10 **General Business:**  
*Sugary drinks:*
- Wendy Barry and Anaru presented a letter to the Home and School Committee from 15 parents (9 families) concerning sugary foods being sold to our community at H&S fundraising events. There was lengthy discussion about this topic. We asked if they could give us details of their healthier alternatives as stated in their letter. They also stated that if money was an issue they would be willing to make up the short fall of not selling jolly or fizzy drinks. The Home and School thanked Wendy for her informing H&S of her concerns, comments and how it was presented. We agreed to discuss the matter among the Committee. Wendy and Anaru left the meeting.
  - The Committee discussed this at length. An anonymous vote post the meeting was completed. The results of this vote were as follows:
    - 3 For - (they wanted to be fizzy free)
    - 5 Against - (they wanted to have fizzy)
    - 6 Neutral -(they were not worried either way)
  - It was noted that whilst there are number of families who do not want these items at such events there are also a number of families who are quite keen for them to be there, to offer choice and treats as this is a once a year event. Trying to balance it out will need to be done in a careful and thought out manner. It was agreed that if voted 'For' by H&S this would be a trial of sorts an applied only to the 2014 triathlon.
  - A letter of response will be sent to Wendy and the other signatories as soon as possible.

- Carryn to meet with school management and a nutritional advisor from the ministry education to discuss the committees options here.

*Thank you:* It was suggested that we give Christine a couple of movie tickets as a way of thanking her for all the help she provides Home and School. Carryn to organise.

*Gdoc:* Robyn to forward Disco and Christmas raffle documents to Sarah to organise on Gdoc. Robyn to also forward the email details to Sarah.

In Oct H&S brought each BoT member and Kerry 2 movie tickets and a card to say thank you for all the work they do for our school and community. Carryn informed that the BoT members individually thanked H&S for the lovely gesture.

#### 11 **Next meeting:** to be advised – Term 1 2014

The meeting concluded at 9:50pm

#### **Action Points:**

1. *Database:* Sarah to compile a Home and School donation database. Gaby to provide her with the triathlon database and Carryn to provide her with the 2012 donation database. Rachel to also send any donation information she has to Sarah.
2. *Gala:* Committee members have a think about how you think this could work and bring your ideas to our next meeting.
3. *Book covers:* Robyn to place a notice in the newsletter in the middle of term 4.
4. *Christmas raffle:*
  - It was suggested that something be placed on Facebook informing parents of what items have been collected so far and what items are coming up. Robyn to provide information to Lucy so she can action.
  - Robyn to email the date when the boxes will be put together at school and those who can help will.
5. *Gala:* Wasn't discussed. Will table at or next meeting.
6. *Show photos:* Delwyn and Lauren are working on selling photos that have been taken at the show. \$2 for one, \$3 for four and \$5 for five. Lauren to place a notice in the newsletter. It is important to state what colour (red or blue) when ordering.
7. *Grants:* Rachel to prepare a grant application to Pub Charity.
8. Robyn to draft a response to Wendy and Sarah to finalise
9. *Thank you:* Carryn to organise a thank you of movie vouchers to Christine.
10. *Gdoc:* Robyn to forward Disco and Christmas raffle documents to Sarah to organise on Gdoc. Also send the email details through to her.
11. *Sugar free drinks at triathlon:* Carryn to meet with school management and a nutritional advisor from the ministry education to discuss the committees options here.