



## Home and School Committee Meeting

### Minutes

**Place:** Robyn's

**Date:** Thursday 5<sup>th</sup> September 2013

**Time:** 7:30pm

**Chair:** Carryn Poki

- 1 **Present:** Lucy, Carryn, Delwyn, Julianna, Jo, Sarah, Cheryl, Haidee, Rachel, Leah, Lauren, Robyn and Gaby.
- 2 **Apologies:** Elly, Jodi, Tanya and Renee
- 3 **Actions from last meeting:**
  - *Database:* Sarah to compile a Home and School donation database. Carryn to provide her with the 2012 donation database. Rachel to also send any donation information she has to Sarah.
- 4 **Treasurers Report**
  - Although the bank account is looking quite healthy, the majority of the funds are earmarked. With approximately \$2,000 buffer.
  - Sarah advised that she will be stepping down as Treasurer at the AGM and Cheryl has volunteered to take over the role. Thanks Cheryl.
- 5 **Bike track**
  - Things are moving along behind the scenes. We are working with Downer to compile the track. Renee is talking to Paul from "the Bike Trust" re a quote for a set of bikes so we can use as a comparison. There is a possibility that we could get funding from ACC for helmets but negotiations are still being worked on regarding that.
  - Some of our fundraising efforts will also go towards the purchase of bikes and helmets.
  - The team will work with Jim as to the best way to secure the bikes in their new home.
  - The hope is that the building of the track will start at the beginning of the holidays and be completed by the beginning of term 4.
  - There were also suggestions that parents could "donate" a bike to the school.
  - When we do our bulk order for bikes we could offer the deal to parents who wish to purchase bikes for their children at a discounted rate (the more bikes ordered the more we save). Also could suggest that some might want to "donate" a bike.
- 6 **Term based fundraising for 2013**

*Disco – report back:*

  - Went well. Raised around \$600 which will go towards the bike track. The ferrying to the toilets went well, the in and out doors worked well, children collection went well.
  - One suggestion was that maybe we get some of the "glow" sticks to sell and maybe some of the "finger lights".
  - Having the buddy patrol helping with the junior disco worked brilliantly. Great kids taking responsibility outside of school – fab to see.
  - The lays worked well to identify us. Use for next year.
  - We might need to look at the split next year as to numbers in each of the year groups.

### *Quiz Night:*

- Booked for Friday 13 September at the Bowling Club.
- 16 tables of 8
- Doors opening at 7 with a 7:30pm start. Finishing around 10
- Sarah to do a brief welcoming at the beginning
- Raising funds for the playground and the year 6 Pounamas.
- Lucy to purchase 8 bottles of wine for the winning table
- Offering a “buy an answer”. Gold coin. Only one per round per table.
- Robyn to see if Velli would be willing to provide something from Avon as a raffle
- Cost of hall hire is \$225
- Lucy to place a drinks price list on each table.
- Robyn to see if Naomi would be willing to advertise on Desperate Housewives
- Can those providing platters be there around 6:30pm to set them out
- Robyn to arrange the mystery raffle – Lucy to advise how many prizes are being included
- Leah to see if Linda would be willing to provide a prize
- Robyn to e-mail her friend at Whitakers
- Sarah to arrange a float for the mystery raffle of around \$30 in ones and twos.

### *Calendars:*

- Packs have gone out to teachers and they will be kept in the classrooms.
- At the beginning of term 4 parents will have 3 weeks to view their child’s artwork and place an order.
- Gaby to put notice on the website and facebook regarding the timeframes for viewing and ordering
- Abacus also does name labels. We can register with them for no cost and if anyone uses them and names our school we get money off the cost of the calendars. Gaby to register us and to put a note in the school newsletter.

### *Christmas raffle:*

- Everyone is set for next term. We do need to collect boxes so if anyone has access to large boxes please let Robyn know.

## 7 **Playground:**

Lauren reported that the work on the playground will start at the beginning of the school holidays and hopefully completed by the beginning of term 4.

## 8 **Other fundraisers:**

*Meadow fresh:* Going well.

*Gala:* We still like the idea and thought about possible timeframes. Term 4 in 2014 was a suggestion. Something we should discuss at our next meeting. Committee members have a think about how you think this could work and bring your ideas to our next meeting.

*Book covers:* Robyn to place a notice in the newsletter in the middle of term 4.

## 9 **Grants:**

Nothing at present.

## 10 **General Business:**

*Welcome:*

Welcome to Delwyn who has joined the Committee. It is great to see you.



### *2014 Triathlon*

- The dates are 8 March with an alternative date of 22 March. Carryn asked if anyone would like to put their hand up to lead a team. Jo will lead the Prizes team with Lauren (working on cups) and Lucy will lead the food team with Rachel and Cheryl. Anyone else interested please e-mail Carryn.
- Sarah to send the database to Jo so she can start getting her head around where to get prizes from.
- Rachel to send her list she found from the newspaper to Jo.

### *Booster Seats New Law:*

- Sarah mentioned that there may be new laws coming in about booster seats. This will mean that any child aged 7 and under will be required to have a booster seat in a private car. This might hinder school trips when we need to have parents take their cars. It could possibly be something that we could fund – a small collection of booster seats for such occasions.

### *Another Bike Fix scheme:*

- Sarah to ask Renee if she would be keen to run another bike fix scheme for the triathlon.

### *AGM:*

- Robyn to check with Kerry re the use of the staffroom and to send a notice in the newsletter about 3 weeks prior to the meeting.

### **11 Next meeting:**

Booked for after our AGM on Thursday 7<sup>th</sup> November. Robyn to put a notice in the school's newsletter 3 weeks prior and to see the availability of the staffroom/hall.

The meeting concluded at 9:45pm.

### **Action Points:**

#### *1 Database:*

- Sarah to compile a Home and School donation database. Gaby to provide her with the triathlon database and Carryn to provide her with the 2012 donation database. Rachel to also send any donation information she has to Sarah.

#### *2 Quiz Night:*

- Lucy to purchase 8 bottles of wine for the winning table
- Robyn to see if Velli would be willing to provide something from Avon as a raffle
- Lucy to place a drinks price list on each table.
- Robyn to see if Naomi would be willing to advertise on Desperate Housewives
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- Leah to see if Linda would be willing to provide a prize
- Robyn to e-mail her friend at Whitakers
- Sarah to arrange a float for the mystery raffle of around \$30 in ones and twos.

#### *3 Calendars:*

- Gaby to put notice on the website and facebook regarding the timeframes for viewing and ordering
- Gaby to register us with Abacus and to put a note in the school newsletter.

#### *4 Christmas raffle: Any large boxes to Robyn.*

- 5 *Gala*: Committee members have a think about how you think this could work and bring your ideas to our next meeting.
- 6 *Book covers*: Robyn to place a notice in the newsletter in the middle of term 4.
- 7 *AGM*: Robyn to check availability of hall/staffroom and also place note in newsletter 3 weeks prior.