

TITAHI BAY SCHOOL BOARD OF TRUSTEES
Minutes of the Board of Trustees Meeting held on
Monday 21 September 2015
at 7.00p.m.
at Titahi Bay School

CONFLICTS OF INTEREST

None

1. ADMINISTRATION

1.1 PRESENT:

Shelley Cheyne (Chairperson), Kerry Delaney (Principal), Sarah Campbell, Lynn Lang (Secretary), Carl Jones, Scott Hemsley, Gaby Wesley-Smith, Sharon Thompson, Terry Crawford

1.2 APOLOGIES:

Barbara Edmonds

WELCOMES:

Shelley welcomed Candis and Sharon to the meeting.

CAMP PRESENTATION:

Candis talked to 2015 Camp at Forest Lakes from 19 – 21 October. Lots of excitement from children and teachers. Candis showed a video and presented an outlay of what will be happening at camp, etc. (copy attached).

1.3 DECLARATIONS OF INTERESTS:

None

2. STRATEGIC DECISIONS:

2.1 Special needs cooking room –

Carl has spoken to a lot of people. Without plans it is hard to get people to help. Plans should be here in the next couple of weeks. Lee needs a list of contractors. Carl to make up a list and give to Lee. Kerry to let Lee know that there is a deadline for this – Friday 9 October. Carl to contact Darryn.

2.2 Pasifika Rep on BOT – As Barbara was absent from the meeting, Shelley to email Barbara asking that she stay on as Pasifika Rep until the next elections.

Shelly moved that the Strategic Decisions be passed – seconded Gaby

3. STRATEGIC DISCUSSIONS:

3.1 Teachers Council CAC

Out of In-Committee

After discussion, it was proposed that the meeting move out of committee, as per the provisions of Section 48 (1) (a) of the Local Government Information and Meeting Act of 1987.

3.2 Charter Progress & Targets

Kerry advised that the target is different this year. There are some specific children and years where we were worried but we have made some progress with some of these children (as per Principal's report).

3.3 Enrolment zone changes for the future

Principals from Western Porirua met with Chris Wells from the Ministry to discuss the enrolment zone at Titahi Bay School and to look at maps of where children in the Bay are attending school. (attached in Principal's report) There are a lot of children bypassing going into other schools. As a BOT we feel that 'tomorrow's school' is about choice by whanau.

Shelley moved that the Strategic Discussions be passed – seconded Sarah

4. MONITORING

4.1 August Accounts

Gaby talked to. Our finances are in a good state. Some money has been put aside for a cooking room yet to be built. There has been a big spend at the moment for next year. No major surprises. Big items that have been purchased are good learning resources. Gaby moved that the August Accounts be passed – seconded Shelley
Kerry moved that we pass the draft Audit 2014 – seconded Gaby

4.2 Banked Staffing 2015

\$26,000.

5. IDENTIFY/AGENDA ITEMS FOR NEXT MEETING

5.1 Annual Auditor report

Gaby shared this and the feedback. When we take staff out, Gaby or Shelley sign the receipt.

6. ADMINISTRATION

6.1 Confirmation of last minutes

On the motion of Shelley, seconded Scott, it was resolved that the minutes of the meeting held on Monday 17 August 2015 be taken as read and signed as a true and accurate record of that meeting.

6.2 Principal's Report

Kerry talked to the main points in her report.

*Kerry to send out date for her award event from PCC.

*Heaps of PD, leadership development, winning awards.

- *Attendance – this needs to be addressed again next term – a lot of children arriving late and being picked up early.
- *Nice to have Sharon Thompson back on board.
- *Safety check on senior playgrounds has been completed and all is well.
- *Cluster still working together.
- *All class lists for 2016 have now been done.
- *Work has started on 2016 documents.
- *Kerry has three schools for BOT to look at for South Block refurbishment – Tawa School, Pnehaven School and Greenacres School.
- *Lots of student voice – Years 3,4,5,6 – on their welfare.

The BOT agreed to an expression of interest for an agreement on our school working with Porirua School, Titahi Bay Intermediate and Mana College as part of COS.

Sarah moved that the Administration be passed – seconded Scott

7. MEETING CLOSURE

7.1 Comments on meeting:

*Feels like this has been a really long term. You can tell it is week 10. Still wonderful and magnificent. Another wonderful parent night on our Reduce-Reuse-Recycle Inquiry unit. Another audit done and dusted. Thank you to Christine. Congratulations Kerry on being awarded with a special Porirua Community award.

*I think the stuff that Candis is doing is great. Great meeting – congratulations Kerry.

*Congratulations Kerry, awesome. Still whole vibe thing in the minutes – blew me away first meeting and blows me away still.

*Nice to be the top of the pile – we are leaders. What you see every time you walk into the school – teachers will stop and say hello.

*Another good meeting. What I like is that people comment on how the school looks. The education being delivered is authentic and strong.

*Great meeting. Interested about the camp stuff. Congratulations to Candis. Cannot wait to get cooking room started.

*I agree with everybody. Pleased to be back in the team next term.

MEETING CLOSED AT 8.45pm

MINUTES READ AND CONFIRMED

Chairperson.....

Date.....