

TITAHI BAY SCHOOL BOARD OF TRUSTEES
Minutes of the Board of Trustees meeting held on
Monday 19 August 2019 at 5.45pm
At Titahi Bay School

ADMINISTRATION

1.1 Present

Sarah Campbell, Jodene Gooch (Minute Secretary), Abby Keplar, Sharon Thompson (Staff rep), Vanepale Sopoaga, Ria Tomoana, Gaby Wesley Smith, Anna McGavin, Duncan Emo, Kerry Delaney.

1.2 Apologies

none

1.3 Declaration of interests

none

1.4 Welcome

Sarah welcomed Miranda McMahon and Jamie Merrick to the meeting and the board granted them speaking rights.

2 STRATEGIC DISCUSSION

2.1 - Term 1 and 2 Data

Jamie shared that across the years more than 85% of our students are at the expected curriculum levels for reading, writing and maths.

There are some focus groups within some year levels that will continue to be monitored.

2.2 - Target Reviews Term 1 and 2

Jamie shared the results from the term 1 and 2 children from a range of programmes. Most children have made significant progress on these programmes. These programmes will continue through term 3 and some of term 4. The programmes reflect some really innovative ways of meeting the needs of target children.

2.3 - Student Voice

Miranda shared the results from the NZCER survey. It showed that our KURA kids feel respected and that they feel our school is a nice place to be.

It showed that they feel that their cultures are valued. There has been growth in the children understanding their culture more.

2.4 - Playground Data PB4L Term 1 and 2

Miranda shared the data from Term 1 and 2 and it showed that as a school we are tracking really well. KURA is 'known and shown' consistently throughout the school.

The playground is a lovely place to be. We have only had 2 wet lunchtimes so far.

Our term focusses have been Unity for Term 1 and Respect for Term 2.

The data collected allows intervention to be made if and when necessary.

3 STRATEGIC DECISIONS

3.1 Property

Kerry moved that the wall between Rooms 2 and 3 be opened up to become a modern learning space ,**seconded by Sarah Campbell. Motion was passed.**

The quote is \$11,000 plus GST and the work will take place over the summer holidays.

3.2 Staffing

Discussions have been had around staffing for 2020 and a good plan is in place.

Kerry moved that Ebony Sushames and Annabeth Gunn have won the CoL in-school leader position for a fixed term period of 1 year, **seconded by Sarah Campbell .**

Motion was passed.

3.3 Co Principalship

Kerry moved that Jamie Merrick and Miranda McMahon will co-lead the school whilst she is on sabbatical, **seconded by Sarah Campbell.Motion was passed.**

4. MONITORING

4.1 Accounts

Gaby moved that the Board pass the **June accounts, seconded by Sarah Campbell. Motion was passed.**

4.2 Property/building work

The MOE will cover all costs in replanting the driveway after the cleanup of the Church fire. Also the gas cabinet that was damaged at the front of school will be replaced at the cost of the MOE.

On the motion of Kerry, it was moved that we increase the number of school car parks by 4 spaces at a cost of 4K from BoT reserves,**seconded by Sharon Thompson.**

Motion was passed.

Kerry moved for the new EDU playground markings of 14K which is covered by a grant of 7.5K, Home and School 2.5K and some school funds were allocated to this **seconded by Sharon Thompson . Motion was passed.**

4.3 Painting /Keys

The painting has been completed apart from a few touch ups .

Due to a security key being lost by the painters the whole school key system has been replaced at the cost of the Painters.

5.NEXT AGENDA ITEMS

5.1 Pasifika and Whānau Groups uniting and the plan- invite Del Gardner

5.2 Religion and Yoga survey - invite Anna Gillon

6. Administration

6.1 Confirmation of last minutes

On the motion of Sarah, seconded by Gaby Wesley Smith , it was resolved that the minutes of the meeting held on Monday 24 June 2019, be taken as read and signed as a true and accurate record of that meeting.

6.2 Correspondence - Principal's Report

The Principal report was shared and it was acknowledged that Book Week, Samoan and Cook Island Language week and the Kotahitanga event were all great. Kerry acknowledged all the extra work and support that was put into making these events successful.

Kerry and Gaby met with the new Home and School coordinators to outline how the BoT works with them, fundraising targets and where ideas are generated from.

Feedback around the Local Curriculum Survey and the next steps around this were shared.

Kerry moved that the 2 Teacher Only Days for 2020 will be Friday 19 June and Friday 23 October, **seconded by Anna McGavin. Motion was passed.**

7. Meeting closed at 7.55pm

MINUTES READ AND CONFIRMED

CHAIRPERSON.....

DATE

