

**TITAHI BAY SCHOOL BOARD OF TRUSTEES**  
**Minutes of the Board of Trustees Meeting held on**  
**Monday 15 August 2016**  
**at 7.00p.m.**  
**at Titahi Bay School**

**1. ADMINISTRATION**

**1.1 Present:**

Kerry Delaney (Principal), Sarah Campbell, Lynn Lang (Secretary), Scott Hemsley, Gaby Wesley-Smith, Ria Tomoana, Lynette Renouf, Sharon Thompson

Ria led Karakia

**1.2 Apologies**

Nil

**1.3 Declaration of interests**

Nil

**1.4 Welcomes**

Sarah welcomed Jamie Merrick, Miranda McMahon, Mike Laing and Chelsea Renshaw to the meeting.

**2. STRATEGIC DECISIONS:**

**2.1 NZSTA Policy Update**

Sarah moved that we pass the revised NZSTA Policy Framework that has been updated. Seconded Gaby.

**2.2 Roles/Responsibilities**

Sarah moved that the staff delegations be passed – seconded Ria

Sharon asked that the Board frame together some ideas of how we work as a BOT within the KURA framework and email them to her and she will put together as the staff representative.

**2.3 Property/Playcentre**

Scott talked to the drain issues at the Playcentre. As the Playcentre sits on Ministry land we have no responsibility for the drains. MOE will work with the Playcentre. Asbestos – The playcentre will have to find out what they are going to do about the asbestos problem. Again this will be a Playcentre Association decision.

Kerry thanked Scott for checking these out.

**2.4 Property Cooking room**

The cooking room is behind schedule. We are looking at a 6<sup>th</sup> September building

finish. The roof is on and windows are in. A site meeting showed that it was very dark at night and so there will be lights put outside. We will also do some extra drainage work that has come to our attention.

Kerry advised that the builders are just delightful to work with – delightful to our staff and delightful to our children.

### **2.5 Survey ideas -**

Kerry suggested that to get our school voice on the whanau dinner night we will put up what we want to find out and not make it too hard for people to share their thoughts. Term 4 this will happen.

Sarah moved that the Strategic Decisions be passed – seconded Scott.

## **3. STRATEGIC DISCUSSIONS:**

### **3.1 National Standard OTJ**

Jamie tabled and talked to Maths and Literacy data, OTJ against National Standards the evidence from the target groups from Terms 1 and 2.

Jamie thanked the Board for funding our targeting programmes as it is proving it makes a difference as he showed tonight.

Kerry and Jamie would like to work on a Maori Achievement plan through the collective group the COL. Ria suggested our BOT get in contact with the cluster BOT's Chair to push this.

### **3.2 Carrying the Tapa 2016**

Miranda and Mike spoke to.

\*The course focused on assisting non-Pasifika teachers in understanding the cultural context of Pasifika children.

\*Carrying the Tapa

\*Key ideas

\*What we can be proud of

\*Next steps

The key thing is relationships, relationships, relationships.

Mike and Miranda will share this with the Pasifika group.

Lynn Lang to send something to TBI to thank them for the wonderful 2 nights of celebrating culture in the western Porirua cluster.

### **3.3 PB4L**

Chelsea explained the meaning behind PB4L to the new Board – positive behaviour for learning.

She also talked about Why PB4L?

Why is behaviour important to learning? What is the impact?

PB4L Conference Key notes and where to next

Restorative practice will be looked at in 2017. We will also look at Growth mindset and how this fits into KURA.

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It was evident at the PB4L conference how much further along our school is than other PB4L schools.

Sarah moved that the Strategic Discussions be passed / seconded Sharon

#### **4. MONITORING**

##### **4.1 June Finances.**

Gaby MOVED THE June accounts be passed – seconded Sarah.

##### **4.2 Banked Staffing**

Kerry advised that we are now back in credit.

#### **5. IDENTIFY/AGENDA ITEMS FOR NEXT MEETING**

##### **5.1 BOT newsletter**

This to be done jointly. Gaby will co-ordinate it. Gaby will send out an email. BOT to think about ideas for school survey. Kerry has ideas in her Principal Report.

##### **5.2 Whanau Dinner**

Kerry's dream for Term 4 is to have a Whanau dinner with the Pasifika group cooking Pasifika food, the Whanau group cooking a hangi, the Home & School doing a BBQ – School doing the rest where we celebrate our school with entertainment from our tamariki and food.

##### **5.3 Staff Rep Report**

Sharon thanked on behalf of all staff, the Board for supporting the school staff function down at the surfclub.

#### **6. ADMINISTRATION:**

##### **6.1 Confirmation of last minutes**

On the motion of Sarah , seconded Scott, it was resolved that the minutes of the meeting held on Monday 4 July 2016 be taken as read and signed as a true and accurate record of that meeting.

##### **6.2 CORRESPONDENCE – Principal's report**

Kerry talked to the main points in her Principal report.

**Motion: To approach Ashby's re paint of school in the summer – Quotes to BOT.**

Comments of meeting:

\*A lovely start to the term. Cannot believe we are halfway through already. Everybody buzzing about Olympics

\*Good presentations. Fantastic people. Loved the growth mindset based thing.

\*Like the engagement and relationship from all of the staff. Thank you to Sarah, and Kerry for doing the Policies.

I would like to apologise because I feel that we should have been at the event at the Intermediate. I missed the opportunity to wear my BOT hat. These opportunities need to be taken by us.

\*We made sure we looked at the video of TBI night seeing as we couldn't attend the event. I liked listening to all the work that goes into achievements and hearing how to improve constantly – really evident. Liked the growth mindset.

\*Really enjoyed listening to my colleagues. Really excited about whanau night.

\*I still can't understand how I didn't know about the TBI evening. Our kids are lucky. I like listening to your comments about the collective.

\*I like the way our KURA values go through everything. I loved listening to Mike and Miranda talking about Tapa – so passionate.

## **7.Meeting Closure - Karakia**

Meeting closed at 9.30p.m.

MINUTES READ AND CONFIRMED

Chairperson.....

Date.....