

**TITAHI BAY SCHOOL BOARD OF TRUSTEES**  
**Minutes of the Board of Trustees Meeting held on**  
**Monday 14 April 2014**  
**at 7.15p.m.**  
**at Titahi Bay School**

**PRESENT:**

Shelley Cheyne (Chairperson), Kerry Delaney (Principal), Sharon Thompson (Staff Rep) Sarah Campbell, Lynn Lang (Secretary), Carl Jones, Scott Hemsley, Gaby Wesley-Smith, Terry Crawford

**APOLOGIES**

Nil

**WELCOMES**

Shelley welcomed Jamie, Candis and Deborah to the meeting.

**STAR DATA**

Jamie presented and talked to the Star data for Term 1 2014. (documentation attached). It was agreed that it would be a good idea to take a group of students who are needing a push in reading to the Kilbirnie Book shop to choose books that interested them.

**PAT DATA**

Candis tabled and talked to the PAT maths data for Term 1 2014, showing Years 3/4/5/6 data and trends and what we are doing to help those children struggling. (documentation attached)

**PRIORITY LEARNING VIDEO**

Deborah showed a video of the Priority Learning support we do with our children. This showed a session with Sharon Hartley, Kay Jones, Judy Johnston and Tania Balfour.

**CONFIRMATION OF MINUTES:**

On the motion of Shelley , seconded Sarah, it was resolved that the minutes of the meeting held on Monday 24 February 2014 be taken as read and signed as a true and accurate record of that meeting.

**MATTERS ARISING FROM MINUTES:**

Nil

**CORRESPONDENCE:**

Sent out with BOT papers.

2014 review of enrolment scheme – The Board passed that Titahi Bay School has an ongoing need for an enrolment scheme to prevent overcrowding or the likelihood of overcrowding at the school and that the home zone in the present scheme should be retained without amendment. Lynn to send paperwork off to the Ministry.

Shelley moved that the correspondence be accepted – seconded Gaby.

**FINANCES:**

Gaby moved that the February/March accounts and the Draft 2013 accounts be passed – seconded Shelley.

Kerry advised that she refuses to sign anything to do with Novopay regarding sick leave and annual leave.

Kerry to follow through with Lee Ashby and come back to the Board with three different options for new toilets and cooking facilities to be erected near the hall.

Kerry to report on the tracking of income from After School Care through our monthly accounts.

**SHARON THOMPSON REPORT:**

Sharon tabled and talked to Team Reports, NE testing and 6 year data and Special Education. She said it has been a full-on but very happy term.

**PRINCIPAL’S REPORT**

Kerry talked to the main points in her report.  
Gaby moved a motion to move Matt Tan to a permanent position. Seconded Sarah.

**LETTER FROM PARENT**

This is to be tabled until the next meeting to have a full discussion.  
BOT to read the three paragraphs of the Education Act 1964 handed out by Gaby.

**EVALUATION OF MEETING:**

- Thanks to Miranda for the work she has done with the triathlon photos
- Awesome meeting. Really enjoyed what Jamie and Candis had to say in their reports. Excited to see their leadership and how it goes and see how it comes to fruition.
- Good meeting. I enjoyed the presentations and video. Stuff from Jamie and Candis was very interesting. Data is so valuable for the students and good for us to have access to that information.
- Enjoyed the data. Everything great.
- Good to see we are using technology. Good to see the passion coming through. Be good to see the comparisons in term 4.
- Congratulations Gaby and Kerry with the finances. I love the statistics and stuff.
- I love the turn around. Our meetings last year were focused on the negatives whereas our meetings are now planned on our children, our space and what we are going to do about it.
- Love the data and the plan. Important to have the leadership density in our school. Every day I get out of bed and think of school and about making a difference in the school. I always sit in awe because of the grass roots stuff. Every single person in this school goes that extra mile to give their all. I am very proud of Candis and all the staff.

MEETING CLOSED AT 9.30pm

MINUTES READ AND CONFIRMED

Chairperson..... Date.....